

PRACTICAL ENGLISH (PNJA) EXAMINATION REGULATIONS
INSTITUTE OF ENGLISH STUDIES (IFA), UNIVERSITY OF WROCLAW
ACADEMIC YEAR 2016-2017

1. To be eligible to take the PNJA examination, an IFA student needs to have (1) received a minimum passing grade of 3.0 in **all practical English courses that make up the practical English component at her/his year of studies** in both semesters of the current academic year **and** (2) passed the PNJA examinations in her/his previous year(s) of study.
2. A student who does not take the examination as scheduled **without submitting a written excuse** misses the first examination date and is allowed to take the make-up PNJA examination only once (in the make-up examination session on the date announced by IFA). The grade obtained in this take is the final grade for the PNJA examination. The only types of excuses that can be accepted at IFA are (1) a sick note written out by a medical doctor using an appropriate form and (2) permission from the Dean for changing the PNJA examination date.
3. The PNJA examination is a **single** examination comprising three parts: (1) a grammar-vocabulary test, (2) a writing (composition) assignment, and (3) a speaking (oral) assignment. The student passes the PNJA examination only if s/he receives the minimum passing grade of 3.0 in each of the three parts listed above. **A failing grade (2.0) in any of the three parts** means that the student receives **a failing grade (2.0) for the whole of the first take of the PNJA examination**. A student who has received **a failing grade (2.0) in any of the three parts** is allowed to take the remaining parts of the PNJA examination in the first take; in the make-up examination session s/he is required to re-take **only the part(s) s/he failed the first time around**. A student who fails both the first take and the re-take of the PNJA examination is considered to have failed **the entire PNJA examination**. Consequently, if s/he takes a year off or exercises other student rights in accordance with the University of Wrocław Regulations of Studies, s/he must take **all of the three components** of the PNJA examination in her/his next take in the following academic year (This is not considered another re-take of the failed PNJA examination so much as a new take of the entire PNJA examination.).
4. The final grade for the PNJA examination is based on the average (simple mean) of the grades for the three parts of the examination. The PNJA examination is graded on the following scale:

average:	final grade:
0-2.99999	ndst (2.0)
3.0-3.25999	dst (3.0)
3.26-3.7599	dst+ (3.5)
3.76-4.2599	db (4.0)
4.26-4.7599	db+ (4.5)
4.76-5.0	bdb (5.0)
5. The grammar-vocabulary test comprises 50 tasks in the grammar section and 50 tasks in the vocabulary section. The student passes the grammar-vocabulary test if s/he receives **the total score of at least 51 points**. Regardless of **the number of points the student has received in the grammar or vocabulary section** of the test, a failing grade for the test means that s/he must **re-take the whole test** in the make-up examination session.

The grammar-vocabulary test is graded on the following scale:

score:	grade:
0-50	ndst (2.0)
51-60	dst (3.0)
61-70	dst+ (3.5)
71-80	db (4.0)
81-90	db+ (4.5)
91-100	bdb (5.0)
6. The format of the writing (composition) assignment as well as the criteria for its evaluation are announced prior to the PNJA examination by the Chairs of the appropriate examination boards (see below).

Chairs of this year's examination boards:

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|-------|-----------------|
| 1 DSL | dr. P. Pawelec |
| 2 DSL | mgr E. Horyza |
| 1 ZSL | dr K. Migdalski |
| 2 ZSL | dr W. Witkowski |
| 3 ZSL | dr A. Biały |